

**Our Lady of Lourdes School
741 Ware Ave.
Colusa, CA 95932**

**Pre - Registration Application for 2009-2010
Preschool through Eighth Grade**

Date application submitted to the school office: _____

Family Name (contact person) _____

Mailing Address _____

Contact phone number for person listed above: _____

Children's Names and grade placement for the 2009-2010 school year:

School previously attended if applicable:

Application Fee: (Fee will be applied to registration fee.)

Application Fee – Preschool & Prekindergarten = \$50.00

Kindergarten through Eighth grade = \$100.00

Amount Paid _____ **Cash** ___ **Check** ___ **Credit Card** ___

Date Paid _____

Signature _____

****Application is due on or before April 1st for families currently enrolled in O.L.L. School.**

****This is only a pre-registration application. Completed registration papers must be filed in the school office by June 5, 2009 for registration to be final.**

Our Lady of Lourdes School
741 Ware Ave.
Colusa, CA 95932
530-458-8208

Yearly Tuition Rates for 2009-2010
For Parents signing up for the Tuition Reduction Credit Plan

Preschool (T TH):	\$1585
Prekindergarten (M W F):	\$1945
Prekindergarten (M T W TH F):	\$2845
Kindergarten:	\$2950
First Child in 1st through 8th:	\$3350
Second Child in 1st - 8th:	\$3150
Third Child in 1st - 8th:	\$2850

Registration Rates (Per Child)

Extended P.M.	\$ 75
Preschool and prekindergarten	\$100
Kindergarten	\$300
1st - 7th	\$300
8th -	\$320

Extended Fees:

Flat Rate per child – payable in equal monthly installments

Flat rates are determined in consultation with the principal and parent.

Hourly Rate per child

\$4.00 prepay - \$5.00 billed

**OUR LADY OF LOURDES
TUITION REDUCTION CREDIT SAMPLES
2009-2010**

PRESCHOOL (T-TH)

Preschool total tuition:	\$2785.00*
Fundraising credits	-400.00
Hour credits	<u>-800.00</u>
TOTAL TUITION	\$1585.00
TOTAL MONTHLY PAYMENTS FOR 10 MONTHS	\$158.50**

KINDERGARTEN ONLY

Kindergarten total tuition:	\$5225.00*
Fundraising credits	-675.00
Hour credits	<u>-1600.00</u>
TOTAL TUITION	\$2950.00
TOTAL MONTHLY PAYMENTS FOR 10 MONTHS	\$295.00**

PREKINDERGARTEN (M-W-F)

Prekindergarten total tuition:	\$3145.00*
Fundraising credits	-400.00
Hour credits	<u>-800.00</u>
TOTAL TUITION	\$1945.00
TOTAL MONTHLY PAYMENTS FOR 10 MONTHS	\$194.50**

ONE STUDENT IN 1ST THROUGH 8TH

Total tuition	\$5800.00*
Fundraising credits	-675.00
Hour credits	-1600.00
(Participation credit)	<u>175.00</u>
TOTAL TUITION	\$3350.00
TOTAL MONTHLY PAYMENTS FOR 10 MONTHS	\$335.00**

PREKINDERGARTEN (MTWTHF)

Prekindergarten total tuition:	\$4045.00*
Fundraising credits	-400.00
Hour credits	<u>-800.00</u>
TOTAL TUITION	\$2845.00
TOTAL MONTHLY PAYMENTS FOR 10 MONTHS	\$284.50**

TWO STUDENTS IN 1ST THROUGH 8TH

Total tuition:	\$11600.00*
Fundraising credits	-775.00
Hour credits	-1600.00
Family Credit	<u>-2725.00</u>
TOTAL TUITION	\$6500.00
TOTAL MONTHLY PAYMENTS FOR 10 MONTHS	\$650.00**

* For those not participating in Tuition Reduction

**Monthly tuition rates begin on August 1st. Payments are due by the 1st and delinquent by the

Our Lady of Lourdes School
Colusa, CA
PERSONAL AND FINANCIAL COMMITMENT
2009-2010 REGISTRATION AGREEMENT
Preschool through Eighth Grade

Date Registered: _____

Catholic (Check one):

Mother: Yes _____ No _____ If yes, Parish Affiliation: _____

Father: Yes _____ No _____ If yes, Parish Affiliation: _____

Present School Family (Check one): Yes _____ No _____

Father's Name _____ Mother's Name _____

Father's Occupation _____ Place of Employment _____

Mother's Occupation _____ Place of Employment _____

Person Assuming Financial Responsibility _____

Family Gross Income _____ monthly/yearly

Physical Address: _____ City _____ Zip _____

Mailing Address (If Different):

_____ City _____ Zip _____

Home Phone Number: _____ Cell Number _____

All those not paying full tuition must list a credit card to be used for tuition payments that are delinquent for the 2nd month.

Credit Card Information: Card type _____

Card Number _____ Exp Date _____

Authorized signature to use card _____ 3 Digit #on back of card _____

Child's Last Name	First Name	Grade Placement 09-10	Ethnicity	Birth date
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

**OUR LADY OF LOURDES SCHOOL
PERSONAL AND FINANCIAL COMMITMENT CONTINUED
2009-2010 REGISTRATION AGREEMENT
Preschool through Eighth Grade**

As a statement of principle, Our Lady of Lourdes School Administration, Faculty, Staff and School Advisory Commission believe that the primary responsibility of education lies with the parents and/or guardians of children, and that any successful educational program, therefore, depends upon the positive and active cooperation and involvement of the parents or guardians with and in Our Lady of Lourdes School (the "School"). Therefore, in consideration of the School's promise to accept our application to enroll the child/children identified on page 1, We, the undersigned Parent(s) or Guardian (s), expressly agree as follows:

(Please READ and INITIAL each item.)

1. _____ I have read and support the mission and philosophy of Our Lady of Lourdes School.
2. _____ I have read and will support and abide by the policies of Our Lady of Lourdes School as explained in the Parent Handbook and Student Handbook and any changes made to these Handbooks through the Weekly Newsletter.
3. _____ I have also read the Parent Annual Service Commitment for Tuition Reduction on page 3 and 4 and fully understand the method in which I will meet my obligation to reduce my tuition. I do have the opportunity to pay full tuition instead of being a part of the Tuition Reduction Plan. I understand my fundraising obligation to meet my tuition reduction credits. I will pay any tuition still owed by May 28, 2010, if I have not met all my reduction credit obligations.
4. _____ I will attend any mandatory meetings so designated by the principal. I will also attend at least one Parent Club meeting per trimester.
5. _____ We agree to support and participate in school activities and Parent-Teacher conference.
6. _____ We understand that as a Catholic school, primary importance is placed on the spiritual development of students. As the primary educators, we as parents (or guardians) agree to attend Mass with our children on all Sundays and Holy Days. (Catholics only)
7. _____ Tuition payments are due the 1st of each month. We agree to pay a late fee of \$15.00 per child for payments received after the 10th of the month unless the office is notified prior to the 10th. After the 2nd month delinquent, your credit card will be billed for the tuition owing.
8. _____ Any family with an outstanding balance from the previous year must pay that in full before registering for the new school year.
9. _____ We recognize that no part of any tuition payment to the school, and no part of the tuition reduction credit obligation qualifies as a charitable deduction for income tax purposes. We promise not to report any funds paid to Our Lady of Lourdes School in satisfaction of any of our obligations under this agreement as a charitable contribution.

Parent Printed Name

Date

Parent signature

**Parent Annual Service Commitment for Tuition Reduction
2009-2010
Preschool through Eighth Grade**

The actual cost for educating students at Our Lady of Lourdes is **\$5800.00** per year. Therefore, the tuition rate per child is **\$5800** for students in 1st through 8th grade, **\$5225** for students in Kindergarten, **\$2785** for students in preschool, **\$3145** for students in PreKindergarten, and **\$4045** for prekindergarten students attending five days a week. The school has set up a monthly tuition rate for families allowing the parents to earn the rest of the tuition through tuition reduction credits and through service hours to the school. A family credit is given on the full cost of tuition, tuition reduction credits, and service hours to families who have more than one child enrolled at Our Lady of Lourdes. For families with two or more students at any level, the higher rates will apply.

Please read over this agreement carefully before signing.

I. All families will participate in fund raising to meet a certain level of tuition reduction credits. This program consists of selling items, purchasing or selling tickets, and purchasing or selling scrip. Parents will receive credit for the part that is considered to be the profit. (Profits shown are an estimate and may change at the time of sale.) Statements will be sent home periodically showing these credits. All tuition reduction credits through fundraising must be completed by May 28th. Any remaining balance is due on May 28th.

The following are included in this group:

1. Wrapping paper, magazines, and gift sale - credit of 50% of total sales (Sept.)
2. See's Candy - credit will be given for 23% of total sales (Christmas & Easter)
3. Jog-a-thon - credit will be given for 95% of paid pledges (March/April.)
4. World's Finest Chocolates - credit will be given for 45% of sales (Jan. /Feb.)
5. Cookie Dough/Pizza sale credit will be given for 45% of total sales (Sept/Oct.)
6. All tickets sent home - % of profit will be determined after the event.

This include tickets for the Pheasant Raffle, Crab Feed, Carne Asada,
Wine Tasting, etc.

7. Scrip - % of profit as shown on the scrip order form (average 3 to 8 %)

All families will receive information about all of the above. **Any amount earned above that listed below can not be used for hours or tuition credit. We hope that families will always go above and beyond what is required.**

The requirements for each family in Tuition Reduction through fund raising are as follows:

1. Preschool and Prekindergarten families - **\$400.00**
2. K through 8th families - **\$675.00**
3. Any family with 2 or more children - **\$775.00**

Parent Initials _____

II. All families will be required to perform service hours to the school for tuition reduction credits. Statements will be sent home periodically showing credits for hours. A \$40.00 credit will be given for each hour of service. All tuition reduction credits through service hours must be completed by May 28th. Any remaining balance is due on May 28th.

1. K through 8th grade families - 40 service hours for a total of \$1600.00 credits
2. Preschool and prekindergarten families - 20 service hours for a total of \$800.00 credits

Half of these hours must be completed under items # 1 and #2 below and the other half may be completed in item #3.

These hours will be divided as follows:

1. All school families will be required to participate in the Pheasant Festival to be held on Saturday, Nov.7, 2009. Families in K through 8th grade must contribute a minimum of 5 hours of service to the Pheasant Festival and Preschool families must contribute a minimum of 2 1/2 hours of service. Each preschool through 8th grade family must also provide two baked items and donate one item worth \$25.00 or a \$25.00 check for the Silent Auction. **These requirements are in addition to the hour requirement.** Soliciting items for the Silent Auction can be used for hours - 1 hour will be given for items equaling a full value of \$100 if the item sells for that amount.

2. Every family must complete the remainder of their hours in other fundraisers including:
- Fireworks Booth (June & July)
 - Carne Asada Dinner (October)
 - Spaghetti Dinner (February)
 - Pie Sale (February)
 - Crab Feed (March)
 - Wine Tasting (April)

Baking for any of the above will equal 1 hour for two baked items with a maximum of 5 hours used for baking.

3. Parents may complete some of their service hours helping at the school. These hours must be verified by the principal, preschool director, or classroom teacher. A maximum of 20 hours can be earned in this category for parents of K through 8th students and 10 hours for preschool families. Field trips are included in these hours. Baking for Open House, Back- to-School Night and Jog- a-thon, etc. are excluded.

4. Families must come to the school office and complete hour slips for all hours completed. Chair of the event will check the hours, but will not turn in hour forms. Credit will only be given for actual hours worked even if you signed up for an event and then was not needed. **Hours can not be credited to #1.**

5. A Parent Club Assessment will be charged to any family who fails to reply to chairs when called to help on a fundraiser or who fail to show up at the scheduled time agreed upon by the chair for the fundraiser. A \$50.00 assessment will be charged the first time and \$100 assessment the 2nd time. This is above the normal fees to be charged for hours not completed.

+++++
I have read all of the above and agree to follow the Parent Annual Service Commitment for Tuition Reduction at Our Lady of Lourdes School.

Print Name (Parent) _____ Date _____

Parent Signature _____

Principal's Signature _____

**OUR LADY OF LOURDES SCHOOL
EXTENDED PROGRAM 2009-2010
PERSONAL AND FINANCIAL COMMITMENT**

This agreement is entered into between Our Lady of Lourdes School and the undersigned parent or legal guardian.

1. The school agrees to provide extended care for the school year pursuant to the Rules and Standards of the School as set forth by Our Lady of Lourdes School Advisory Commission and the Principal. The hours for extended care will be from 7:30 to 8:00 a.m. and from 11:30 a.m. to 5:30 p.m. for Kindergarten through 8th grade. For Preschool/Prekindergarten, the time is 7:30 to 8:15 a.m. and 11:30 am to 5:30 pm. The Extension program may close early on days prior to holidays. Please check the school calendar for details.
2. The parent or legal guardian agrees to the following:
 - a. To cooperate with the school and extended personnel in discipline.
 - b. To pay a non-refundable material and registration fee of \$75.00 per child
3. **Flat rates and hourly fees must be paid by the 1st of each month or students may not attend extended until the fee is paid. The extended director will give bills to extended parents the fourth Monday of each month. If payments are not made on or by the 1st students will not be allowed to stay in extended beginning on the 2nd of the month.**

Initial _____

4. Preschool/Prekindergarten and Kindergarten students must bring the appropriate mat and blanket as outlined by state guidelines. They may bring or purchase a lunch and bring a midday snack.
5. Student(s) in K though 8th may change into play clothes following free dress rules in the Student/Parent Handbooks. However, they are responsible for their own clothing. Students may bring after school snacks.
6. There will be a homework time daily for students in 1st -8th. All students are expected to participate. Students and parents are ultimately responsible for their own homework. The extended staff will provide the time and assist as needed, but they can not make sure all homework is completed.
7. A parent or designee must come to the door and sign a student out. Time must be marked using the extended room clock. Make sure extended staff knows that you are taking your child.
8. If someone whose name is not on our Emergency form comes to pick up a student(s), they may not pick up the student unless we have been notified about this beforehand (written notification is preferred). If we have not been notified, the student(s) will not be released to this person.
9. Once a student leaves extended they cannot return at a later time on the same day.
10. **Late pick-up. Parents will be charged \$1.00 per minute starting at 5:30 pm. The amount charged will not exceed \$20.00. Parents are asked to pay this fee before their child re-enters the program the next day.**

Initial _____

Parent Printed Name

DATE _____

Parent Signature

Principal's Signature

TUITION AND FEES

A. REGISTRATION FEES: (NON-REFUNDABLE)

PS/PK \$ _____, Kindergarten – 7th \$ _____, 8th \$ _____, Extended \$ _____

Total \$ _____ Amount paid: _____ **Amount Due by July 15th** _____

B. PLANNED PAYMENT SCHEDULE: Select one

- | | |
|---|--|
| _____ In Full (by August 1st 3% discount) | _____ Monthly (10 months Aug. 1st thru May 1st) |
| _____ Semi-annually (August 1st and Jan. 1st) | _____ Monthly (10 months – Sept. 1 st thru June 1 st) |
| _____ Quarterly (Aug. 1 st , Oct. 1 st , Jan. 1 st , & April 1 st) | _____ Monthly (12 months – July 1 st thru June 1 st) |
- Other _____

C. TUITION DUE: (Yearly Tuition does not include registration fees.)

PS	\$ _____	1 st Child	\$ _____
PK	\$ _____	2 nd Child	\$ _____
Kindergarten	\$ _____	3 rd Child	\$ _____

Total Tuition \$ _____

- Fundraising \$ _____
- Hours \$ _____
- Family Credit \$ _____
- Tuition Assistance \$ _____

Balance Due \$ _____ (K-8th \$ _____ PS/PK _____)

Tuition Payments of \$ _____ per _____ beginning on _____

D. Extended Fees

- _____ Less than 5 hours per week
- _____ Half – Time (5 to 10 hours per week)
- _____ Full- Time (10 + hours per week)
- _____ Hourly rate selected

Extended payments of \$ _____ per _____ beginning on _____.

I, _____ understand and agree to the above conditions for registration.
(Parent or Guardian Signature)

_____ accepts this contract for the 2009-2010 school year.
Principal/Administrator, Barbara Genera

Office use only:

Amt. Rec'd: \$ _____ For (Reg. etc.) _____

Cash _____ Check # _____ Credit Card payment _____

Received by: _____ Date _____